

附件 1:

## “海外名师项目”指南

### 总 则

为了贯彻落实国家、上海市及我校中长期教育改革和发展规划纲要，扩大教育对外开放，加强海外高层次人才和智力引进，加快教育国际化步伐，提高我校学科建设水平和人才培养质量，增强学校的综合竞争力，我校自 2011 年开始启动“海外名师项目”。

### 第一章 目标及任务

**第一条** “海外名师项目”旨在通过“地方高校内涵建设”支持和资助海外高层次教学和研究人员来上海任教和开展合作科研，使学校学生能够得到海外名师的直接指导，促进学校提高人才培养和教学、科研水平，促进内涵发展。

**第二条** 通过引进海外高层次的教学和研究人员来沪从事教学和科研工作，完善吸引海外高层次人才来沪从事教学和合作研究的政策体系，并通过“海外名师项目”，提升学校的师资队伍水平、教学和科研能力，弥补本校高端人才的不足。

### 第二章 海外名师要求

**第三条** “海外名师项目”所聘请的名师是在某一学科或者专业领域具有国际公认、较高造诣的外籍专家学者，但不包括香港特别行政区、澳门特别行政区和台湾地区的专家或者学者，以及已获得外国永久居住权的中国国籍专家或者学者。他们应至少符合以下要求之一：

1. 其重要著述或论文在本学科或专业领域具有权威性影

响；

2. 曾经或目前在本学科或专业领域的权威学术组织、研究机构担任重要职务；

3. 是本学科或专业领域权威学术刊物的编委或主要审稿人；

4. 是本学科或专业领域的权威学术会议的主旨报告人；

5. 是本学科或专业领域的权威奖项获得者；

6. 是对当前的学术思想或社会生活形成较大影响的画家、雕塑家、设计师等，其绘画或其他作品具有开创性（原创性、独创性）的艺术语言。

### 第三章 申报要求及资助内容

**第四条** “海外名师项目”原则上可以在学校全部专业学科范围内申请，主要依托学校的二级学科或专业进行申报和实施管理。

鼓励：1. 在学校的重点学科、新兴学科、交叉学科领域进行申报；2. 应结合学校发展战略和学科重点发展方向申报；3. 在前几年聘请的基础上，应逐渐提升对拟聘名师的层次要求和学术水准要求，使名师的称号更加名副其实；4. 学校可以有效利用本市或外地部委属院校教育部“海外名师项目”的聘请对象，在项目执行之后或其他的合适时间来本市高校工作，实行资源共享；5. 名师与学校签署的学术目标应以开设世界先进前沿学科课程，开展教学为主的。

**第五条** 申报“海外名师项目”的部门应满足以下条件：

1. 熟悉拟聘名师所从事专业的世界发展现状和趋势；

2. 熟悉拟聘名师在本专业国际上的学术地位和影响，了解拟聘名师的专业特长和学术特点；

3. 与拟聘名师已经有一定的交流基础或合作关系；
4. 拟聘名师主要以授课、教学为主，个别可以科研为主；
5. 与拟聘名师应签订明确的来华学术目标，申报时已附详细的拟聘名师来华工作教学和科研工作安排；
6. 拟聘校级海外名师原则上不少于 30 天来校工作时间。
7. 拟聘名师的年龄原则上不超过 65 周岁（从拟聘年份开始计算）；
8. 拟聘名师的学科、专业本身在学校内已具有较强的软、硬件优势，能够得到学校或其他方面相关的配套和经费支持。

**第六条** 经批准同意聘请的名师，学校将给予每位名师一定的经费支持。该款项应用于名师的国际旅费、国内差旅费、食宿费用、生活津贴、保险以及完成规定工作量后指导学生或开展研究的劳务补贴等，不得用于出版刊物、举办会议、购买仪器和办公设备、补助教师、研究生、本科生开展各种交流等。专家生活费，含住宿、伙食及市内交通费统一按 600 元/天的标准补助，不另外接受票据报销。专家劳务费按照 1000 元/天发放。

**第七条** “海外名师项目”名额根据 2024 年项目拨款额度及各部门申报情况而定。若本部门申报多位名师，请对申请项目明确排序，作为评审的参考。

**第八条** 已取得教育部或其他政府部门同类项目经费资助的（与部委属院校实行资源共享的除外）不可申请本项目。

**第九条** 以授课、教学为主的名师需在受聘期间至少为研究生或本科生开设一门世界先进前沿学科课程（模块课程），完成每周不少于 6 学时的教学工作量，用外语授课（外籍华人名师可视教学实际，用双语授课），以科研为主的名师需在受聘期间满工作量开展科研项目，以授课、教学为主的名师和以科研

为主的名师其学术目标和工作安排应由学校项目执行部门和教学或科研管理部门共同认定。鼓励名师在受聘期间为青年教师、研究生指导论文，编写教材，创设新的课程、开设讲座，组建学术或科研中心、举办国际学术会议，组织、辅导学生开展各种形式的交流，促进学校的对外合作。

#### **第四章 实施与管理**

**第十条** 校国际交流处（港澳台事务办公室）会同名师所在部门负责项目的申报和日常管理。

**第十一条** 申报材料：

名师来校前，须由名师联系人在外事平台上填写拟聘海外名师的相关信息，并上传以下附件：

1. 拟聘名师护照复印件；
2. 拟聘名师简历；
3. 工作计划；
4. 其他相关材料。

国际交流处将组织校内评审，确定、公布本年度全部拟聘名师名单，并开始全部项目的实施。

**第十二条** 拟聘名师所在部门需协助名师完成年度项目计划，并应向国际交流处提交年度项目实施情况、年度经费使用情况、年度成果情况等年度报告或结项报告（提交年度报告时间另行通知）。

## Appendix 1

# A Guide to "Outstanding Overseas Teacher Program"

## **General Rules**

In order to implement the medium and long term education reform and development planning outline of the state, Shanghai and our school, to expand the level of education opening to the outside world, to strengthen the introduction of overseas high-level talents and intelligence, to accelerate the pace of education internationalization and improve the discipline construction and quality of personnel training in our school, as well as enhance the comprehensive competitiveness of the school, the "Outstanding Overseas Teacher Program" was launched since 2011.

## **Chapter I Goals and Tasks**

**Article 1** The "Outstanding Overseas Teacher Program" aims to support and subsidize overseas high-level teaching and research personnel to teach and carry out cooperative scientific research in Shanghai through the connotation construction of local colleges and universities so that the students are enabled to receive direct guidance from overseas teachers and schools can be promoted in talents cultivation and teaching, scientific research level and the connotation development as well.

**Article 2** With the introduction of overseas high-level teaching and research staff to engage in teaching and research work in

Shanghai, and improvement of the policy system to attract overseas high-level personnel to Shanghai to engage in teaching and cooperative research, and through the "Outstanding Overseas Teacher Program", the school faculty level, teaching and research capabilities can be enhanced to make up for the shortage of high-end talents.

## **Chapter II Requirements of Outstanding Overseas Teacher**

**Article 3** The overseas teachers recruited for the "Outstanding Overseas Teacher Program" shall be the foreign experts or scholars with internationally recognized and high attainments in a certain discipline or field of specialization, excluding experts or scholars from the Hong Kong Special Administrative Region, the Macao Special Administrative Region and Taiwan China, as well as experts or scholars with Chinese nationality who have obtained the right of permanent residence in foreign countries. They shall meet at least one of the following requirements:

1. Their important writings or papers have an authoritative influence in the discipline or field of study;
2. Acted or is acting the important position in the authoritative academic organization or research institution in the discipline or field of study;
3. The editorial board member or the main reviewer of the authoritative academic journals of the discipline or field of study;
4. The keynote speaker of an authoritative academic conference in the discipline or field of study;

5. The award winner of the authoritative awards in the discipline or field of study;

6. The painter, sculptor, designer, etc. who has a great influence on the current academic thought or social life, and its paintings or other works have the seminal (original and ingenious) artistic language.

### **Chapter III Application Requirements and Contents of Subsidies**

**Article 4** For "Outstanding Overseas Teacher Program", in principle, it can be applied within the scope of all the professional disciplines of the school, which mainly relied on the secondary disciplines or majors of the schools for application and implementation of management.

Encouragement: 1. Application in the areas of school's key disciplines, emerging disciplines and cross disciplines; 2. The application should be combined with the school development strategy and key discipline development direction; 3. On the basis of recruitment of the previous years, the level requirements and academic standards of the teachers planned to be recruited shall be improved gradually; 4. schools can effectively make use of the recruited ones for "Outstanding Overseas Teacher Program" of the local or the nonlocal colleges and universities affiliated to the Ministry of Education, so that they can work in the local colleges and universities at the appropriate time after the implementation of the program to achieve the resource sharing; 5. The academic goals

signed by the overseas teachers and schools shall be mainly the set-up of the world's advanced forefront subject courses and performance of teaching.

**Article 5** The departments applying for the "Outstanding Overseas Teacher Program" shall meet the following requirements:

1. To be familiar with the world development status and trends of the majors engaged by the overseas teachers planned to be employed;

2. To be familiar with the international academic status and influence of the overseas teachers to be employed in terms of the majors, and to understand the professional expertise and academic characteristics of the overseas teachers to be employed;

3. To have a certain basis for the exchange or cooperation with the overseas teachers to be employed;

4. The overseas teachers to be employed shall mainly be engaged in lecturing and teaching, and can be engaged in scientific research individually;

5. To sign the clear academic objectives in China with the overseas teachers to be employed and the detailed arrangement for the teaching and scientific research in China by the overseas teachers to be employed has been attached for application;

6. It shall be ensured that "Outstanding Overseas Teacher" shall have the accumulative annual working hours in schools of not less than 30 days;

7. The age of the overseas teachers to be employed shall in principle not exceed 65 years (calculated from the year to be

employed);

8. The overseas teachers to be employed have the strong software and hardware advantages in terms of the disciplines and majors in the school, and can get the related supporting and financial support of the school or other aspects.

**Article 6** For the overseas teachers approved to be employed, the school will give each teacher a certain amount of financial support. This amount shall be used for the purpose of their international travel expenses, domestic travel expenses, board and lodging expenses, subsistence allowances, insurance and the service subsidies for instructing students or carrying out research work after completing the prescribed workload, and it shall not be used for publishing periodicals, organizing meetings, purchasing instruments and office equipment, subsidizing teachers, graduate students and undergraduate students to carry out various exchanges. The experts living expenses, including accommodation, food and transportation costs in Shanghai are subject to the unified subsidy at the standard of 600 Yuan/day, and no other bills for reimbursement are accepted. The expert service costs are issued at the standard of 1,000 Yuan/day.

**Article 8** The following teachers may not apply for the program: those who have received the subsidies of the same categories by the Ministry of Education or other government departments (except for the ones practicing the sharing of resources with the colleges and universities affiliated to the ministries and commissions).

**Article 9** Those overseas teachers who are mainly engaged in lecturing and teaching shall at least set up one world advanced forefront subject curriculum (module course) once for graduate students or undergraduates in the course of employment, and complete the teaching workload of not less than 6 hours per week and teach in foreign languages (foreign Chinese teachers may apply the bilingual teaching based on the actual teaching situation). Those research-based overseas teachers shall carry out scientific research projects at full workload during the employment period. For those overseas teachers mainly engaged in the lecturing and teaching and scientific research, their academic goals and the working arrangement shall be jointly determined by the school project execution departments and the teaching or scientific research management departments. The overseas teachers are encouraged to provide the young teachers and graduates with the paper guidance, preparation of teaching materials, opening-up of new courses and lectures, set-up academic or research center, organization of international academic conferences, organization and counseling of students to carry out various forms of communication to promote the school's external cooperation during the employment.

#### **Chapter IV Implementation and Management**

**Article 10** International Office and the departments of the overseas teachers shall be responsible for the application and daily management of the program.

**Article 11** Application Materials:

The departments of the overseas teachers shall fill in the information of the overseas teachers to be employed and upload the following application materials in SSPU OA system:

1. Photocopy of the passport of the overseas teacher to be employed;
2. The CV of the overseas teacher to be employed;
3. Work schedule at SSPU;
4. Other relevant materials.

International Office will organize the review to determine the list of the overseas teachers to be employed, and start the implementation of all projects.

**Article 12** The department where the overseas teacher to be engaged shall assist the teachers in completing the annual project plan, and shall submit the annual reports or item settlement reports including the annual project implementation, the annual fund utilization and the annual results, etc. to International Office (the time for submitting the annual reports will be further notified).